EDMONTON TRANSIT SYSTEM ADVISORY BOARD
MEETING #5, MAY 26, 2014
HERITAGE ROOM, CITY HALL

PRESENT: Amy Mannix, Vaughan Hoy, Shannah Sutherland, Christopher Dulaba, Izak Roux, Bruce Robertson, Anand Pye, Varinder Bhullar, Vladislav Slavov, Mariah Samji, Robert Macklon

REGRETS: Cristina Stasia, Steve Bradshaw (ATU 569)

ETS AND CITY STAFF: Troy Shewchuk, (Acting Director, Research, Revenue and Expenditure Control), Glen Dennis (Security Operations Coordinator)

1. CALL TO ORDER

- B. Robertson called the meeting to order at 5:30 pm.

2. ORIENTATION AND SIGN UP OF NEW MEMBERS

- B. Robertson facilitated the orientation to the new Board Members.
- 2014/15 ETSAB Priority Projects:
  - Marketing Standing Committee (C. Stasia, Chair)
  - Transit Planning/Park and Ride (C. Dulaba, Chair)
  - Public Safety and Security (I. Roux, Chair)
  - Governance (A. Pye, Chair)
  - 2015 Budget (B. Robertson, Chair)
  - Public Art (V. Hoy, Chair)
  - Transit Planning/Bus Rapid Transit (A. Pye, Chair)

3. AGENDA REVIEW (B. ROBERTSON)

- Add June 21 Office of the City Clerk Training under Item 9 - Information Section.
- Add Item Future Board Presentations under Item 9 - Information Section.
- Move Governance from Item 5 - Priority Projects – Part 1 to Item 8 - Priority Projects – Part 2 as there is no decision.
- Move Metro Line Update to Item 9 - Information.
- Add a Motion on the Google Drive/Shared Calendar under Item 5 - Priority Projects – Part 1.
- Add Reports vs Comments under Item 6 - ETSAB Process and Policy.
- No objections were noted. Agenda is passed.

4. APPROVAL OF THE MARCH 31, 2014 MINUTES

- Minutes are passed.

5. ETSAB PRIORITY PROJECTS FOR 2014 – PART 1 (B. ROBERTSON)

- *Transit Planning (S. Sutherland)*
  - The first half of the presentation was focused on Accessibility and Visibility.
  - The second half of the presentation was on the Valley Line and most of the questions centered on the P3 funding.
  - B. Robertson stated that ETSAB should comment by way of a letter on the Terms of Reference from the customer side to the Transportation Committee.

Google Drive/Shared Calendar:

MOVED:	by V. Bhullar/A. Pye to instruct T. Shewchuk to investigate a Google Drive or Shared Calendar. **CARRIED**	Motion Carried

6. ETSAB PROCESS AND POLICY (B. ROBERTSON)

- *Sub-Committee Minute Recording Form:*
  - A brief explanation after each Sub-Committee meeting should be emailed to V. Luxton with copies to B. Robertson and A. Mannix saying who attended the meeting and what was accomplished.

- *Reports vs Comments*:
  - In ETSAB's entire 20 year history ETSAB has submitted four reports as agenda items to the Transportation Committee (TC).
  - After B. Robertson and A. Mannix's meeting with Councillor Sohi ETSAB reports will only be submitted on major policy initiatives and if the reports are operational then ETSAB should make comments i.e., a white paper.

7. MANAGER'S REPORT (T. SHEWCHUK)

- Nothing to report.

8. ETSAB PRIORITY PROJECTS FOR 2014 – PART 2

Long Term Fare Strategy (B. Robertson):

- The Transportation Committee passed a resolution for Administration to prepare a Income Transit Pass (LITP) to take effect January 15, 2015.
- B. Robertson thanked J. Vandenbeld and A. Mannix for their participation in writing the report and presenting at the May 2, 2014 TC meeting.
- One take away from this report is the Office of the City Clerk is asking this Board not to send out form letters of support.

Public Safety and Security (I. Roux):

- This security report is ready after making a few minor changes.
- The next monthly meeting will be the first Wednesday of June and the Sub-Committee will be reviewing the group's Terms of Reference.

Marketing (C. Stasia):

- V. Hoy stated that Route 747 to the Edmonton International Airport (EIA) should be looked at by the Marketing Sub-Committee in the near future because of the lack of signage and information available on this route at EIA.

9. INFORMATION SECTION – PART 2 (B. ROBERTSON)

ATU Report – update from ATU 569 President (S. Bradshaw)

- No report.

Metro Line Update (B. Robertson)

- B. Robertson requested that the Board Members read the Metro Line Update that was in their packages. If the information in this update does not explain adequately to you why the Metro Line is delayed adequately then have your

questions ready for the next Board meeting.

OCC June 21, 2014 Training – Meeting Rules and Effective Decision (B. Robertson):

- Board members attending this training are A. Pye, I. Roux, M. Samji, V. Savov, as well as T. Shewchuk and V. Luxton.

Transit Roadeo Skills Competition (T. Shewchuk):

- On Tuesday, June 10, 2014 from 8:00 am to 10:00 am Board members are invited to attend the Annual Transit Roadeo Skills Competition. It is the first day of the two day event with media and City Councillors in attendance. T. Shewchuk would like your confirmation of attendance.

TC Agenda Scan (B. Robertson):

- B. Robertson stated that one Board member should scan the TC agenda every two weeks and a decision on this will be made at the next Board meeting.

Future Board Presentation List (T. Shewchuk):

- B. Robertson and T. Shewchuk want to start building a future presentation list that Board members are interested in having presented to them. Please submit to B. Robertson, V. Luxton or T. Shewchuk your suggestions.

Income Declaration of Transit Passes (T. Shewchuk):

- ETS passes are a taxable benefit in 2015. T. Shewchuk has asked V. Luxton to send out a letter to each Board member confirming if they are interested in transit passes in 2015.

10. TOPIC OF THE NIGHT (A. MANNIX)

ETSAB received a presentation in May on the design of the Valley (south-east) LRT and will be preparing comments in response. ETSAB also sought information on the delay of the Metro (north to NAIT) LRT line, and will be reviewing the response received from administration.

MOVED: by I. Roux/V. Hoy to adjourn the May 26, 2014 ETSAB Meeting at 7:53 pm.

CARRIED Motion Carried

MEETING DATES

~~January 18, 2014~~	August 25, 2014
~~January 27, 2014~~	September 29, 2014
~~February 24, 2014~~	October 27, 2014
~~March 31, 2014~~	November 12, 2014 (Wednesday)
~~April 28, 2014~~	November 17, 2014 (3rd Monday)
~~May 26, 2014~~	December 15, 2014 (3rd Monday)
June 23, 2014 (3rd Monday)	January 17, 2015 (Saturday)
July 28, 2014	